LIBRARIAN’S REPORT
for the
UNCG Department of Community and Therapeutic Recreation
Reaccreditation

University of North Carolina at Greensboro
Department of Community and Therapeutic Recreation

June 2015

Prepared by

Mark Schumacher
Reference Librarian
Liaison for Community and Therapeutic Recreation
University Libraries
Contents

Part I. Jackson Library: General Information

   Mission

   Physical Facilities, Access, Hours

Part II. Library Resources in Support of the Department of Community and Therapeutic Recreation

   Liaison and Instruction Program

   Collections

   Library Book Budget for Community and Therapeutic Recreation

   Electronic Resources

   Government Documents

   Information Services
I. General Information about the University Libraries

Mission

The faculty and staff of the University Libraries of the University of North Carolina at Greensboro have responsibility for collecting, maintaining, preserving and making accessible appropriate materials in support of the University's instructional, learning, research and service missions. Library faculty and staff are responsible for books, serials, government documents, manuscripts, archives, maps, and microforms; they also provide access to electronic resources including databases, journals, books, web sites, data sets, and DVDs. Augmenting the University Libraries’ resources are the collections of audiovisual and instructional materials at the Music Library and the Teaching Resources Center.

Physical Facilities, Access and Hours

Jackson Library, the main library building, was constructed in 1950, while the adjoining 10-story Tower, was added in 1973. Library space in the two buildings is approximately 220,000 square feet of space and provides seating for 950 users. Graduate student carrels, faculty studies, a seminar room, a library classroom, lounges, and lockers are all available. Several collaboratories with wireless technology and equipped with a pc, plasma screen, and a white board allow students to prepare group presentations. There is a general reading room with current, unbound issues of periodicals, current newspapers, audio books, DVDs, and revolving racks of paperbacks for leisure reading. A self-checkout kiosk is located near the Checkout Desk (Access Services). Self-service photocopiers and scanners are available near the Checkout Desk. Microform reader/printers are available in the Reference and Instructional Services Department.

Terminals for accessing the Library's online catalog are available on all floors. The 20 networked computers in the Library’s CITI Lab are used extensively for instruction in library and information resources. The SuperLab, the largest student computing facility on campus, now has over 100 workstations. Wireless technology is available in most areas of Jackson Library and the campus. There are 219 computers available for student use throughout the library, a number which will increase to 275 later this year. All computers are connected to printers which are ID-card activated. Printing is a nominal fee after students have expended their initial allotment of 75 free copies granted to them at the beginning of the fall and spring semesters.

In August, 2012, the Libraries opened a wonderful new space for students and faculty. The Digital Media Commons supports the 21st-century learning and curriculum goals of University of North
Carolina at Greensboro and the University Libraries by providing the space, technology, resources, services and expertise to support the digital creation of multimedia projects.

The Library home page has been carefully designed to provide fully-searchable, 24/7 access to information about the Libraries, its collections, the Libraries’ catalog, and the myriad of electronic resources available including databases, journals, books, government documents, electronic reserves and web sites. Resources have been arranged so that users can easily find the information they need. Numerous finding aids and instructional guides, including some specifically for Community and Therapeutic Recreation, are offered. The design of the home page is regularly reviewed so that it is current and provides ease of navigation, accessibility and user-friendliness.

Jackson Library occupies a central location on campus, very close to all classroom and faculty buildings and quite near the main building housing the Community and Therapeutic Recreation faculty and many of the rooms used by Community and Therapeutic Recreation classes. The Library is open 24/5 when classes are in session during the fall and spring semesters, with evening hours on Fridays and Saturdays. Hours vary at other times of the year but electronic resources (the online catalog, books, journals, etc.) are always available 24/7.

Handicapped access to the Library is available by means of an entrance on the west side of the building. The elevated connector stretches over the walkway between the Student Center and the Library to provide mainstream access for those with disabilities.

II. Library Resources and Services for the Department of Community and Therapeutic Recreation

Liaison and Instruction Program

The University Libraries’ Liaison Program assigns a librarian to every academic department, school, and program in the University to serve as a contact person to handle faculty questions, concerns, and requests and to assist with collection development and ordering materials. In addition, the Liaisons keep the faculty informed about Library resources, services, and procedures, and keep the Library informed about faculty research activities and curricular changes requiring a Library response. Liaisons work extensively with students as well, by providing on-demand library instruction sessions for classes, preparing web sites for specific courses and offering individual consultations to assist with research. The current Community and Therapeutic Recreation Liaison, Mark Schumacher, may be reached via phone (334-3215), email (m_schuma@uncg.edu), or in person at his office: 151 Jackson Library. He has been a librarian at UNCG over 37 years and has assisted the students and the faculty in the humanities, including Community and Therapeutic Recreation, nearly all of that time.
Librarians routinely provide instruction sessions in library and information resources for UNCG courses. These sessions are tailored to fit the needs of the particular class or group and they cover appropriate electronic and print resources. Most sessions meet in the 25-workstation Electronic CITI in the Library so that students receive hands-on experience with electronic resources but we are happy to meet in the Community and Therapeutic Recreation classrooms as well, as long as an Internet connection and overhead projector are available. The library instruction program is designed to work with the UNCG curriculum so that beginning students receive instruction in basic resources and upper-level and graduate students learn the resources in their particular area. Online course guides that list print materials and provide links to electronic resources are usually developed for each class. An example of a typical course guide may be found here: http://uncg.libguides.com/CTR612

Classroom-based instructional sessions have been offered to faculty in the Department of Community and Therapeutic Recreation on a regular basis. The Community and Therapeutic Recreation courses regularly receive an introduction to resources and research methodologies from the library liaison.

The University Libraries offer extensive services to distance education students including online instruction, the creation of course-specific websites, free document delivery of print and electronic resources, an extensive collection of electronic journals and books, and a librarian whose primary function is to assist distance education faculty and students with whatever services and resources they require.

Community and Therapeutic Recreation alumni are welcome to come to the library to use our resources. Because of copyright and licensing agreements with our book and serials vendors, however, we are unable to provide off-campus access to our resources to patrons without a current University identification number.

Collections

Jackson Library has an extensive collection of materials to support Community and Therapeutic Recreation students and faculty. The primary call number for Community and Therapeutic Recreation books and journals are:

GV1-200  Recreation, Leisure, including Outdoor Life and Outdoor Recreation

RC489.R4  Recreational therapy

RM736.7  Therapeutic recreation

The total number of titles we have in call numbers relevant to Community and Therapeutic Recreation in that area is approximately 3,200. Of course, many other call numbers will have books of interest to Community and Therapeutic Recreation faculty and students, including, for instance,
sports and psychology. Books circulate to undergraduates for three weeks, but may be renewed unless someone has requested the title. Circulation figures for books with call numbers related to Community and Therapeutic Recreation ran to almost 7,000 checkouts since 1992.

Through various consortial and licensing agreements the Library provides on-campus and remote access to numerous electronic databases (currently over 460), full text journals and e-books which are available 24/7 to anyone with a valid UNCG ID number. Virtually all of the Libraries’ resources are identifiable through the online catalog.

University Libraries provides UNCG Community and Therapeutic Recreation faculty and students with access to extensive library holdings and resources beyond those that it owns. Patrons may directly access the library catalogs of all major research libraries in the region as well as catalogs of libraries worldwide. Community and Therapeutic Recreation students and faculty may borrow items directly from schools in the UNC system and from higher education institutions in Guilford County. The Library offers free Interlibrary Loan/Document Delivery service to all University-affiliated persons. Interlibrary Loan obtains books, and copies of book chapters and articles from libraries around the world. The Library participates in cooperative agreements with the other campuses of the University of North Carolina System and with local institutions within Guilford County. An online form provides a convenient method of placing requests. Copies of journal articles that can be obtained electronically from other libraries are sent directly to the requesting patron’s email. Books must be picked up at Jackson Library. A new service now provided by the library will send a text message to students and faculty when the requested item is available for pick-up.

As is the case with most academic libraries, lack of space is increasingly becoming a problem in our building. Jackson Library has not had a new addition since the early 1970s although enrolment has more than doubled since that time. Today’s students are using fewer print-based sources and demanding more online materials, more individual study carrels, more high-tech group study areas, and more computers and equipment for in-house use. To meet this demand for repurposed space, librarians at UNCG are in the process of weeding print volumes throughout the collection. This is being done on a title-by-title basis with emphasis on keeping items still relevant to our curricula or of historical significance, while withdrawing those volumes no longer deemed necessary. While the Community and Therapeutic Recreation collection will be reduced very slightly in size, the remaining volumes should meet the needs of our students. When needed, rapid interlibrary loan service is always easily available.

**Library Book Budget for Community and Therapeutic Recreation**

Every department or interdisciplinary program on campus receives an annual allocation from which the faculty in that department are expected to purchase books relevant to their curriculum. Any Community and Therapeutic Recreation student or faculty member may request
that a book be purchased for the library. For students there is an online form: [http://library.uncg.edu/mail/contactPurchase-bk.aspx](http://library.uncg.edu/mail/contactPurchase-bk.aspx)

Faculty may use this form, send suggestions to the department’s Library Representative, or submit orders directly to the Community and Therapeutic Recreation Library Liaison or the University Libraries Acquisitions Department. Suggestions from students are vetted by the Community and Therapeutic Recreation Liaison. Suggestions from faculty are usually ordered as a matter of course unless the item is particularly expensive, is out of print and difficult to obtain, or seems out of scope for our collection. In those cases the decision to order or not rests with the Community and Therapeutic Recreation Liaison. Both students and faculty may indicate on the request form if they wish to be notified when the item becomes available.

Book allocations for the Department of Community and Therapeutic Recreation for the last 4 years:

<table>
<thead>
<tr>
<th>Year</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-2015</td>
<td>$3,400</td>
</tr>
<tr>
<td>2013-2014</td>
<td>$4,000</td>
</tr>
<tr>
<td>2012-2013</td>
<td>$4,000</td>
</tr>
<tr>
<td>2011-2012</td>
<td>$4,000</td>
</tr>
<tr>
<td>2010-2011</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

It should be pointed out that recent reductions in funds for departmental allocations are a part of a campus-wide and system-wide reduction in funding. These cuts in funding for individual departments have, in fact, allowed us to maintain our important online resources, including access to thousands of online journals.

In addition to the book allocations for the department, Community and Therapeutic Recreation greatly benefits from the Libraries’ approval plans, through which books are automatically purchased and delivered, based on a detailed profile of the University’s curriculum. The approval plans cover almost all U.S. university presses, and several major scholarly presses, with some restrictions concerning format, cost, language, and regional interest. The cost of these approval books is charged to the Libraries’ approval plan fund, and not to the Community and Therapeutic Recreation allocation. Additional books and materials in Community and Therapeutic Recreation are also routinely purchased by the Libraries through its General, Reference, and Replacement Funds and through purchases made by other departments on campus.

**Electronic Resources**
Jackson Library subscribes to over 460 databases, most of them accessible remotely 24/7 via the Web. View the list at http://library.uncg.edu/dbs/dbtitle.html. Many of these resources are provided through vendors such as EBSCO, ProQuest and Lexis-Nexis. The Library also participates in NC LIVE, the statewide information consortium which provides access (on-campus and remotely) to a wide range of electronic databases and resources from several vendors, as well as in the Carolina Consortium, a group of North and South Carolina libraries that has negotiated access to thousands of additional journal titles.

The library liaison to the CTR Department has created a research portal for faculty and students. It can be found at http://uncg.libguides.com/ctr

Important databases for CTR include SPORTDiscus, PsycINFO, and PubMed, all accessible to our students and faculty from literally anywhere the Internet is.

Through these databases, through our consortial agreements with various universities and colleges, through open access journal titles, and through our contracts with individual publishers, University Libraries is able to provide access to approximately 57,000 online journals. Given that number, it is not easy to generate a comprehensive list of Community and Therapeutic Recreation-related titles, but Interlibrary Loan is available for any items not accessible directly through our library. As much as possible our print journal collections are being replaced with permanently accessible electronic versions.

Jackson Library subscribes to or provides access to a wide range of journals and other serials related to Community and Therapeutic Recreation. There are many more interdisciplinary titles available through our Journal A-Z List that would be relevant as well.

University Libraries has been purchasing or leasing thousands of electronic books. In particular we have decided to emphasize electronic books rather than print books for the Reference collection. At least 400 e-books address matters of interest and concern to the members of the CTR Department.

Journal articles and book chapters requested by Community and Therapeutic Recreation faculty for Reserve are scanned and available online via Blackboard or Canvas, the University’s course management systems, to any UNCG student’s computer in any location.

Wireless access is now available in many locations throughout the campus and additional coverage is being planned. The Libraries also provide short-term loans for laptops, iPads, and other electronic equipment.

**Government Documents**
Jackson Library has been a selective depository for United States government publications since 1963 as well as a depository for State of North Carolina government publications since 1989. The Library receives all Congressional committee hearings, census materials, federal statutory and case law, and federal regulations. Many State of North Carolina publications are received including case law, Session laws, and agency publications. A large percentage of both collections is now available online. Most items are easily identifiable through records in our online catalog. While not often appropriate for Community and Therapeutic Recreation, they may on occasion be useful.

Information Services

All public services areas in the Library are staffed for in-person or telephone service whenever the Library is opened. E-mail reference service is available through a convenient web form; email questions are answered in one business day or less. Chat Reference Service, which allows users to get live help from a librarian online, is available 24/7. Except during late evening and early morning hours when librarians in other regions of the country are monitoring the chat lines, all questions are answered by University Libraries staff. Instant messaging is available. In-depth consultations with the Community and Therapeutic Recreation subject specialist are available by appointment for students and faculty.